

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDER NUMBER	IEQ WORK ORDER NUMBER	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
3/28/2018 8:08:51	01A. ODOR: Unusual or offensive	Gym lockerrooms	Reported odors from floor drains - fill with 1 liter of water monthly (custodial)		x						
3/28/2018 8:20:01	02. AIR FRESHENERS	17A - Mrs Chao	Plugged in air freshener behind desk	x							
3/28/2018 8:30:36	02. AIR FRESHENERS	17A - Mrs Chao	Plugged in air freshener behind desk	x							
3/28/2018 8:24:01	03. FOOD: Unsealed, left in room, dirty lunch boxes	Building services Office		x							
3/28/2018 8:01:00	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Electric room across from lounge			x						
3/28/2018 8:07:04	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Electric room across from lounge			x						
3/28/2018 8:19:28	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Tech Ed project storage			x						
3/28/2018 8:55:00	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Kitchen - wash Area			x						
3/28/2018 8:07:51	07: PESTS: Signs of infestation (fecal matter)		Dead bugs in light in closet		x						
3/28/2018 8:18:50	07: PESTS: Signs of infestation (fecal matter)	Tech Ed project storage	Bugs In Lights		x						
3/28/2018 8:21:20	07: PESTS: Signs of infestation (fecal matter)	Tech Ed project storage	Bugs In Lights		x						
3/28/2018 8:00:36	08: CEILING TILES: Stained, broken, holes, painted	Carrie Hess Spec Ed office	Stained ceiling tile by light		x						
3/28/2018 8:10:16	08: CEILING TILES: Stained, broken, holes, painted	Dance	Cracked tile needs to be cut for sprinkler head		x						
3/28/2018 8:11:35	08: CEILING TILES: Stained, broken, holes, painted	Red and parks	Hole in tile		x						

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3/28/2018 8:21:48	08: CEILING TILES: Stained, broken, holes, painted	Custodial storage next to tech ed			x						
3/28/2018 8:23:19	08: CEILING TILES: Stained, broken, holes, painted	5	Stained ceiling tile above teacher desk		x						
3/28/2018 8:35:15	08: CEILING TILES: Stained, broken, holes, painted	Media center	Major stained ceiling tile		x						
3/28/2018 8:38:44	08: CEILING TILES: Stained, broken, holes, painted	Science 5	Tiles in closet need to be replaced		x						
3/28/2018 8:44:43	08: CEILING TILES: Stained, broken, holes, painted	FACS	Stained tile by back window		x						
3/28/2018 8:45:34	08: CEILING TILES: Stained, broken, holes, painted	FACS	Droopy tile by station 5		x						
3/28/2018 8:46:46	08: CEILING TILES: Stained, broken, holes, painted	Hallway outside faculty lounge and prep room	Stained tiles		x						
3/28/2018 8:55:35	08: CEILING TILES: Stained, broken, holes, painted	Kitchen near serving line	Stained tile and rust on grid		x						
3/28/2018 8:56:15	08: CEILING TILES: Stained, broken, holes, painted	Kitchen	Missing tile above sink, hose coming through?		x						
3/28/2018 8:04:36	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	22	Rust on floor tile under sink		x						
3/28/2018 8:15:43	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Ensemble room	Needs plan	x							
3/28/2018 8:34:22	14. MATERIALS/CHEMICALS: Improperly stored or marked	Chorus storage	18" of clearance	x							
3/28/2018 8:00:53	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	Art room	Side sink faucet leaks		x						

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3/28/2018 8:07:36	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Boys locker room shower	Missing escutcheon plate		x						
3/28/2018 8:13:18	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Portable 64	Outlet cover missing behind teachers desk		x						
3/28/2018 8:13:45	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Excercise room	Lights don't work	x							
3/28/2018 8:19:09	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	8	Light in back corner is sinking down		x						
3/28/2018 8:43:16	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Reading seminar room	Sprinklers are pushed up		x						
3/28/2018 8:21:19	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	6	Cord in front of room	x							
3/28/2018 8:29:35	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	3	Cord in front of room needs a cover	x							
3/28/2018 8:32:25	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	11	Need extension cord cover	x							
3/28/2018 8:10:21	27. ELECTRICAL WIRING: Exposed or disconnected wires	Sprinkler above teacher desk is pushed up into ceiling	9A		x						

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3/28/2018 8:16:54	29. INSECTS: Insect populations (wasps, bees, etc.)		Bugs in closet light		x						
3/28/2018 8:32:06	29. INSECTS: Insect populations (wasps, bees, etc.)	Girls bathroom across from room 2	Dead bugs in light		x						